

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
February 27, 2025

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:46pm.

Members Present: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Anthony Riccardi, Steven Rattner, Thomas Romano, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Richard Schindelar

Others Present: Diane Alexander, Esq., James Cosgrove – One Water Consulting, Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Others Absent: Thomas Carroll – QPA

Attendance Roll Call:

Mr. Cangiano	Present	Mr. Riccardi	Present
Mr. Grogan	Absent	Mr. Romano	Present
Mr. Hemmendinger	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Absent	Mr. Still	Present
Chairman Rattner	Absent	Mr. Sylvester	Present

Date/Time Call to Order: Thursday February 27, 2025 – 7:30PM  
Others Present: Diane Alexander, ~~Tom Carroll~~, Jilliam Martucci, James Schilling, James Wancho

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Closed Session: Permit Litigation – 07:48 PM <b>ALL IN FAVOR</b>	Aye	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Absent	Aye	Aye	Motion Aye
Open Session: 07:58 PM <b>ALL IN FAVOR</b>	Aye	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Absent	Motion Aye	Aye	Aye
Regular Meeting Minutes: 01.23.2025 <b>ALL IN FAVOR</b>	Aye	Abstain	Aye	Second Aye	Motion Abstain	Abstain	Aye	Aye	Absent	Aye	Aye	Aye
2024 Financials <b>ROLL CALL</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
2025 Financials <b>ROLL CALL</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Pending Vouchers – February 20, 2025 <b>ROLL CALL</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Correspondence – January/February 2025 <b>ALL IN FAVOR</b>	Second Aye	Aye	Aye	Motion Aye	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Aye
Directors Report, Maintenance & Repairs – 02/2025 Flow Data– January 2025 <b>ALL IN FAVOR</b>	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Sylvester Aye
Office Managers Report – 02/2025 <b>ALL IN FAVOR</b>	Second Aye	Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Aye
Engineers Report – 02/2025 <b>ALL IN FAVOR</b>	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Motion Aye
<b>New Business:</b>												
Resolution 25-19 Morris <del>City</del> Co-Op <b>ROLL CALL</b>	Yes	Yes	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Absent	Yes	Yes	Yes
<b>Old Business:</b>												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment												
Adjournment: 08:32 PM <b>ALL IN FAVOR</b>	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Second Aye	Motion Aye

Chairman Rattner opened and closed the meeting to the public.

Resolution No. 25-20 to move into Closed Session was offered on a motion by Mr. Sylvester seconded by Mrs. Michetti and the affirmative all in favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- Entered Closed Session at 07:48 pm to discuss permit litigation.

A motion to move back into open session was offered by Mr. Schwab, seconded by Mrs. Michetti and the affirmative all in favor of the vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- Moved back into Open Session at 07:58 pm.

The "Regular" meeting minutes of January 23, 2024, were accepted on a motion offered by Mrs. Michetti, seconded by Mr. McNeilly, and the affirmative all-in favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Abstain	Mr. Romano	Aye
Mr. Hemmendinger	Abstain	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Abstain	Mr. Still	Aye
Chairman Rattner	Abstain	Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2024 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. Hemmendinger	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

**Financial Reports – 2024**

12:38 PM

02/19/25

Accrual Basis

**Musconetcong Sewerage Authority  
Budget vs. Actual Expenditure Report  
January through December 2024**

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Net Position Utilized	126,593.00	126,593.00	0.00	100.0%
Interest	77,631.73			
trustee passthrough	4,715,000.00	4,715,000.00	0.00	100.0%
<b>Total Income</b>	4,919,224.73	4,841,593.00	77,631.73	101.6%
<b>Gross Profit</b>	4,919,224.73	4,841,593.00	77,631.73	101.6%
<b>Expense</b>				
66900 · Reconciliation Discrepancies	-605.00			
<b>Personnel Services</b>				
B-1 · Administrative-S&W	184,903.13	185,000.00	-96.87	99.9%
B-14 · Operating-S&W	642,597.70	643,000.00	-402.30	99.9%
<b>Total Personnel Services</b>	827,500.83	828,000.00	-499.17	99.9%
<b>Employee Benefits</b>				
B-9 · Pension	115,201.00	116,000.00	-799.00	99.3%
B-8 · Social Security	61,094.06	62,000.00	-905.94	98.5%
B-10 · Hosp				
Dental/Vision	8,357.78			
B-10 · Hosp - Other	233,436.67	245,000.00	-11,563.33	95.3%
<b>Total B-10 · Hosp</b>	241,794.45	245,000.00	-3,205.55	98.7%
B-11 · Disability Insurance	7,029.93	8,000.00	-970.07	87.9%
B-6 · Unemployment	6,597.59	7,000.00	-402.41	94.3%
<b>Total Employee Benefits</b>	431,717.03	438,000.00	-6,282.97	98.6%
<b>Administration Expenses</b>				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	29,920.17	31,000.00	-1,079.83	96.5%
<b>Total B-2 · Administrative-OE</b>	30,176.42	31,000.00	-823.58	97.3%
<b>Total Administration Expenses</b>	30,176.42	31,000.00	-823.58	97.3%
<b>Operations and Maintenance</b>				
B-33 · IT & Cyber Security	21,730.47	23,000.00	-1,269.53	94.5%
B-3 · Legal	32,602.26	45,000.00	-12,397.74	72.4%
B-4 · Audit	18,900.00	20,000.00	-1,100.00	94.5%
B-5 · Engineer	37,538.02	40,000.00	-2,461.98	93.8%
B-15 · Telephone/Internet	15,311.19	17,000.00	-1,688.81	90.1%
B-16 · Electric	463,372.75	450,000.00	13,372.75	103.0%
B-17 · Fuel/Oil	11,351.97	15,000.00	-3,648.03	75.7%
B-18 · Supplies/Chemicals	191,323.23	205,000.00	-13,676.77	93.3%
B-27 · Laboratory Supplies	8,095.06	8,000.00	95.06	101.2%
B-13 · Office	18,555.06	21,000.00	-2,444.94	88.4%
B-31 · External Services	64,500.30	70,000.00	-5,499.70	92.1%
B-28 · Education/Training	19,993.82	21,000.00	-1,006.18	95.2%
B-25 · Laboratory Fees	21,301.45	25,000.00	-3,698.55	85.2%
B-19 · Maintenance/Repairs	159,668.55	200,000.00	-40,331.45	79.8%
B-20 · Insurance	167,071.00	170,000.00	-2,929.00	98.3%
B-24 · NJDEP Fees	18,285.23	25,000.00	-6,714.77	73.1%
B-12 · Trustee Admin Fee	65,665.16	72,000.00	-6,334.84	91.2%
B-23 · Permit Appl/Compliance F...	28,734.59	35,000.00	-6,265.41	82.1%
B-21 · Equipment	68,698.04	70,000.00	-1,301.96	98.1%
B-26 · Sludge Disposal	1,001,801.40	1,005,370.00	-3,568.60	99.6%
B-22 · Contingency	0.00	0.00	0.00	0.0%
<b>Total Operations and Maintenance</b>	2,434,499.55	2,537,370.00	-102,870.45	95.9%
<b>Debt Service</b>				

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Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Debt Svs - Principal Payment	184,621.83	200,503.00	-15,881.17	92.1%
Debt Svs - Interest Payment	107,604.14	106,720.00	884.14	100.8%
Debt Service - Other	0.00	0.00	0.00	0.0%
<b>Total Debt Service</b>	<b>292,225.97</b>	<b>307,223.00</b>	<b>-14,997.03</b>	<b>95.1%</b>
<b>Reserves</b>				
B-32 - Reserve for Debt Service	300,000.00	300,000.00	0.00	100.0%
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
<b>Total Reserves</b>	<b>700,000.00</b>	<b>700,000.00</b>	<b>0.00</b>	<b>100.0%</b>
Pension Reimbursement	0.00			
<b>Total Expense</b>	<b>4,715,514.80</b>	<b>4,841,593.00</b>	<b>-126,078.20</b>	<b>97.4%</b>
<b>Net Ordinary Income</b>	<b>203,709.93</b>	<b>0.00</b>	<b>203,709.93</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Workers Comp Wage Reimbursement	4,524.00			
Cancellation of PY Payable	-103,679.06			
Short Term Disability Reimburse	1,499.42			
<b>Total Other Income</b>	<b>-97,655.64</b>			
<b>Other Expense</b>				
Accrued Sick & Vac Adjustment	23,320.48			
Cost of Issuance	116,058.70			
<b>Total Other Expense</b>	<b>139,379.18</b>			
<b>Net Other Income</b>	<b>-237,034.82</b>			
<b>Net Income</b>	<b>-33,324.89</b>	<b>0.00</b>	<b>-33,324.89</b>	<b>100.0%</b>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of December 31, 2024

	Dec 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CI 6556 · Capital Improvement TD - 6556	959,654.00
OA 8169 · Operating Acct TD - 8169	1,772,509.63
PR 3717 · Payroll Account TD - 3717	3,190.72
Es 3226 · Escrow Account TD Bank - 3226	9,448.94
RR 1360 · Renewal & Replacement TD -1360	551,588.47
Petty Cash	592.24
<b>Total Checking/Savings</b>	3,296,984.00
<b>Other Current Assets</b>	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	182,265.99
<b>Total Current Assets</b>	3,479,249.99
<b>Fixed Assets</b>	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
<b>Total Fixed Assets</b>	25,442,559.11
<b>Other Assets</b>	
Def. Pension Outflows	251,527.00
<b>Total Other Assets</b>	251,527.00
<b>TOTAL ASSETS</b>	29,173,336.10
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	66,001.43
<b>Total Accounts Payable</b>	66,001.43
<b>Other Current Liabilities</b>	
NJIB Note Payable	2,387,195.00
<b>Accrued Payroll Liabilities</b>	
VALIC	-1,070.00
Union Dues	312.00
<b>Total Accrued Payroll Liabilities</b>	-758.00
<b>Escrow Deposits Payable</b>	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
<b>Total Escrow Deposits Payable</b>	9,448.94

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Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of December 31, 2024

	Dec 31, 24
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	110,000.00
<b>Total Other Current Liabilities</b>	<b>2,729,416.58</b>
<b>Total Current Liabilities</b>	<b>2,795,418.01</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
<b>Total Loans Payable</b>	<b>6,219,596.17</b>
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
<b>Total Def. Inflows of Resources</b>	<b>548,982.70</b>
<b>Total Long Term Liabilities</b>	<b>8,017,048.87</b>
<b>Total Liabilities</b>	<b>10,812,466.88</b>
<b>Equity</b>	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
<b>Total 360 · Contract 360 HVAC &amp; Roofs</b>	<b>12,560.14</b>
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
<b>Total Contract 295 - Tertiary Ttmt</b>	<b>1,027.60</b>
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
<b>Total Contract 300 Influent Screening</b>	<b>2,396.84</b>
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
<b>Total B-29 Capital Improvements</b>	<b>-780,566.31</b>
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	617,820.55
<b>Total B-30 Renewal and Replacement</b>	<b>646,854.22</b>

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Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of December 31, 2024

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	<u>Dec 31, 24</u>
Operations	50,000.00
Total Restricted	-17,850.09
Unrestricted	
Designated	
Future Debt Service Reserve	<u>300,000.00</u>
Total Designated	300,000.00
Undesignated	<u>835,952.10</u>
Total Unrestricted	1,135,952.10
32000 · Retained Earnings	-1,590,949.41
Net Income	<u>146,233.62</u>
Total Equity	<u>18,360,869.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>29,173,336.10</u></b>

The Financial Reports for 2025 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. Hemmendinger	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None



**Financial Reports – 2025**

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02/19/25

Accrual Basis

**Musconetcong Sewerage Authority  
Budget vs. Actual Expenditure Report  
January 2025**

	Jan 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	42,077.86			
trustee passdown	1,101,290.00	4,950,000.00	-3,848,710.00	22.2%
<b>Total Income</b>	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
<b>Gross Profit</b>	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
<b>Expense</b>				
<b>Personnel Services</b>				
B-1 · Administrative-S&W	16,814.24	195,000.00	-178,185.76	8.6%
B-14 · Operating-S&W	50,394.94	650,000.00	-599,605.06	7.8%
<b>Total Personnel Services</b>	67,209.18	845,000.00	-777,790.82	8.0%
<b>Employee Benefits</b>				
B-9 · Pension	0.00	120,000.00	-120,000.00	0.0%
B-8 · Social Security	4,680.69	63,600.00	-58,919.31	7.4%
B-10 · Hosp				
Dental/Vision	544.11			
B-10 · Hosp - Other	25,630.76	280,000.00	-254,369.24	9.2%
<b>Total B-10 · Hosp</b>	26,174.87	280,000.00	-253,825.13	9.3%
B-11 · Disability Insurance	1,517.89	10,000.00	-8,482.11	15.2%
B-6 · Unemployment	856.69	7,000.00	-6,143.31	12.2%
<b>Total Employee Benefits</b>	33,230.14	480,600.00	-447,369.86	6.9%
<b>Administration Expenses</b>				
B-2 · Administrative-OE	5,327.79	40,000.00	-34,672.21	13.3%
<b>Total Administration Expenses</b>	5,327.79	40,000.00	-34,672.21	13.3%
<b>Operations and Maintenance</b>				
B-33 · IT & Cyber Security	5,859.68	27,000.00	-21,140.32	21.7%
B-3 · Legal	0.00	45,000.00	-45,000.00	0.0%
B-4 · Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 · Engineer	0.00	40,000.00	-40,000.00	0.0%
B-15 · Telephone/Internet	941.30	16,000.00	-15,058.70	5.9%
B-16 · Electric	0.00	550,000.00	-550,000.00	0.0%
B-17 · Fuel/Oil	0.00	7,000.00	-7,000.00	0.0%
B-18 · Supplies/Chemicals	3,619.22	225,000.00	-221,380.78	1.6%
B-27 · Laboratory Supplies	0.00	4,000.00	-4,000.00	0.0%
B-13 · Office	705.55	30,000.00	-29,294.45	2.4%
B-31 · External Services	804.18	75,000.00	-74,195.82	1.1%
B-28 · Education/Training	2,025.00	25,000.00	-22,975.00	8.1%
B-25 · Laboratory Fees	320.00	25,000.00	-24,680.00	1.3%
B-19 · Maintenance/Repairs	6,666.23	200,000.00	-193,333.77	3.3%
B-20 · Insurance	86,677.00	179,000.00	-92,323.00	48.4%
B-24 · NJDEP Fees	2,465.00	25,000.00	-22,535.00	9.9%
B-12 · Trustee Admin Fee	0.00	40,000.00	-40,000.00	0.0%
B-23 · Permit Appl/Compliance F...	748.00	40,000.00	-39,252.00	1.9%
B-21 · Equipment	22,979.00	70,000.00	-47,021.00	32.8%
B-26 · Sludge Disposal	2,900.00	1,095,370.00	-1,092,470.00	0.3%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
<b>Total Operations and Maintenance</b>	136,710.16	2,763,370.00	-2,626,659.84	4.9%
<b>Debt Service</b>				
Debt Svs - Principal Payment	0.00			
Debt Svs - Interest Payment	0.00			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%

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 Accrual Basis

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January 2025

	Jan 25	Budget	\$ Over Budget	% of Budget
Total Debt Service	0.00	597,232.00	-597,232.00	0.0%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	475,000.00	-475,000.00	0.0%
Total Expense	242,477.27	5,201,202.00	-4,958,724.73	4.7%
Net Ordinary Income	900,890.59	0.00	900,890.59	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	18,096.00			
Short Term Disability Reimburse	5,707.91			
Total Other Income	23,803.91			
Net Other Income	23,803.91			
Net Income	<u>924,694.50</u>	<u>0.00</u>	<u>924,694.50</u>	<u>100.0%</u>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of January 31, 2025

	Jan 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	898,262.79
OA 8169 · Operating Acct TD - 8169	1,521,836.37
PR 3717 · Payroll Account TD - 3717	4,165.17
Es 3226 · Escrow Account TD Bank - 3226	9,948.94
RR 1360 · Renewal & Replacement TD -1360	519,588.47
Petty Cash	592.24
<b>Total Checking/Savings</b>	<b>2,954,393.98</b>
<b>Other Current Assets</b>	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	<b>182,265.99</b>
<b>Total Current Assets</b>	<b>3,136,659.97</b>
<b>Fixed Assets</b>	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
<b>Total Fixed Assets</b>	<b>25,442,559.11</b>
<b>Other Assets</b>	
Def. Pension Outflows	251,527.00
<b>Total Other Assets</b>	<b>251,527.00</b>
<b>TOTAL ASSETS</b>	<b>28,830,746.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	43,929.32
<b>Total Accounts Payable</b>	<b>43,929.32</b>
<b>Other Current Liabilities</b>	
NJIB Note Payable	2,387,195.00
<b>Accrued Payroll Liabilities</b>	
VALIC	-1,070.00
PERS - Contributions	5,004.52
PERS - Loans	1,081.78
PERS - Insurance	333.64
Union Dues	391.00
<b>Total Accrued Payroll Liabilities</b>	<b>5,740.94</b>
<b>Escrow Deposits Payable</b>	
Jefferson Township	483.50
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
<b>Total Escrow Deposits Payable</b>	<b>10,432.44</b>

12:43 PM  
 02/19/25  
 Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
 As of January 31, 2025

	Jan 31, 25
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	103,580.06
<b>Total Other Current Liabilities</b>	<b>2,730,479.08</b>
<b>Total Current Liabilities</b>	<b>2,774,408.40</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
<b>Total Loans Payable</b>	<b>6,219,596.17</b>
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
<b>Total Def. Inflows of Resources</b>	<b>548,982.70</b>
<b>Total Long Term Liabilities</b>	<b>8,017,048.87</b>
<b>Total Liabilities</b>	<b>10,791,457.27</b>
<b>Equity</b>	<b>18,687,483.00</b>
Net Investment in Capital Asset	
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
<b>B-29 Capital Improvements</b>	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	-11,553.16
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	11.57
<b>Total 360 · Contract 360 HVAC &amp; Roofs</b>	<b>-5,242.74</b>
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
<b>Total Contract 295 - Tertiary Ttmt</b>	<b>1,027.60</b>
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
<b>Total Contract 300 Influent Screening</b>	<b>2,396.84</b>
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
<b>Total B-29 Capital Improvements</b>	<b>-798,369.19</b>
<b>B-30 Renewal and Replacement</b>	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	598,230.08
<b>Total B-30 Renewal and Replacement</b>	<b>627,263.75</b>

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02/19/25  
Cash Basis

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of January 31, 2025

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	<u>Jan 31, 25</u>
Operations	50,000.00
Total Restricted	-55,243.44
Unrestricted	
Designated	
Future Debt Service Reserve	<u>300,000.00</u>
Total Designated	300,000.00
Undesignated	<u>835,952.10</u>
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-2,500.00
32000 · Retained Earnings	-1,444,715.79
Net Income	<u>-281,687.06</u>
Total Equity	<u>18,039,288.81</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>28,830,746.08</u></b>

The **Pending Vouchers** for February 20, 2025, were approved for payment on a motion offered by Mr. Schwab, seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. Hemmendinger	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority  
Through February 20, 2025

	Name	Memo	Split	Amount
<u>OPERATING:</u>	Able Security Locksmiths	Invoice 23629	B-19 · Maint	157.00
	American Wear	Uniform Service 01.28.2025-0	B-31 · Exterr	1,143.77
	Bio Triad Environmental, Inc.	Invoice 10756 - Media Replace	B-19 · Maint	7,242.00
	Blue Diamond Disposal, Inc.	Invoice 858602 - Monthly Tras	B-31 · Exterr	469.00
	Business Machine Technolog	Invoice 2372151, 2372150, 2	B-33 · IT & C	1,249.84
	Business Machine Technolog	Invoice - 2372453, 2372559,	B-33 · IT & C	2,388.97
	Castle Printing	Invoice 56804 - Business Card	B-13 · Office	35.00
	Cintas First Aid & Safety	Invoice # 5242168003, 5246	B-31 · Exterr	477.14
	Cintas First Aid & Safety	Invoice # 5250787103 First	B-31 · Exterr	306.65
	Divita Balance Service Co.	Invoice 8059	B-25 · Labor	320.00
	Fisher Scientific	Invoice 8462145	B-27 · Labor	1,248.91
	Gannett New York - New Jerse	Invoice 6905219 - 2023 Audit	B-2 · Admini	108.12
	GenServe LLC / R&J Control, I	Semi Annual Generator Mainte	B-19 · Maint	2,700.00
	Grainger	Invoice # 9362432966, 9372	B-19 · Maint	2,240.84
	Grainger	Invoice # 9382881291	B-19 · Maint	139.36
	Grainger	Invoice # 9392289519	B-19 · Maint	494.10
	Hach Company	Invoice # 14349708 & 14349	B-27 · Labor	468.69
	Jilliam Martucci	2025 Dental, Mileage, Postage	B-2, B-10	159.15
	Maraziti Falcon, LLP	invoice 58797 & 58798	B-3, B-23	7,509.11
	McMaster-Carr Supply Co.	Invoice 39103172 & 3887271	B-18 · Suppl	203.72
	McMaster-Carr Supply Co.	Invoice 39684335	B-18 · Suppl	103.85
	National Fuel	Invoice 100626	B-17 · Fuel/C	4,490.16
	Netcong Hardware Co.	January/February 2025	B-18 · Suppl	216.68
	Niusene Oliveira Cleaning Cor	Invoice 2316 - Bi-weekly Clean	B-31 · Exterr	600.00
	NJ Advance Media (Star Ledge	Invoice # 2860023 - 2023 Au	B-2 · Admini	413.20
	NJWEA	2025 Frank Miller Dinner	B-28 Educati	760.00
	North Jersey Pump & Controls	Invoice 1852-25	B-19 · Maint	2,990.00
	North Jersey Pump & Controls	Invoice 1864-25	B-19 · Maint	2,990.00
	Office Concepts Group	Invoice 1204764-0	B-13 · Office	522.56
	One Call Concepts, Inc.	Invoice 5015447	B-2 · Admini	67.21
	One Water Consulting, LLC	Invoice 1966 Refined Nitrate M	B-23 · Permi	897.50
	PMZ Landscaping	Invoice # 20472	B-19 · Maint	1,400.00
	Polo's Bar & Grill	Invoice 8JY-000FZ - 2025 Q1	B-2 · Admini	475.00
	Printwurks	Invoice # 8399 - Stamps	B-13 · Office	147.99
	PS&S	Invoice # 174137 - General C	B-5 · Engine	2,503.75
	R-D Trucking	Invoice 4901 - Sludge Hauling	B-26 · Sludg	48,566.00
	RingCentral	Invoice CD_001013623 - 01.	B-15 · Telepl	313.06
	Schilling, James	2025 Dental & Mileage Reimbu	B-2, B-10	287.32
	Smart Water Inc.	Invoice 42328	B-31 · Exterr	650.00
	Solenis LLC	Invoice 133729727	B-18 · Suppl	3,415.50

	Name	Memo	Split	Amount
	Sparta Cobbler	Invocie 40010	B-18 · Suppl	1,622.10
	State Chemical Solutions	Invoice 903673372- Customer	B-18 · Suppl	1,588.74
	USALCO	Invoice 910147797	B-18 · Suppl	11,213.77
	USALCO	Invoice 91015076	B-18 · Suppl	13,719.01
	Wielkotz & Company LLC	Invoice 25-119-04919 - 2024	B-4 · Audit	3,900.00
	Z&M Enterprise LLC	Invoice 1242	B-18 · Suppl	<u>4,940.88</u>
			<b>TOTAL:</b>	<b>137,855.65</b>
<u>CAPITAL</u>	One Water Consulting, LLC	Invoice 1966 Refined Nitrate M 370 WQ · Cc		442.50
<u>RECOVERY:</u>	PS&S	Invoice # 173425 - C360 - Fir 360 PSS · C		<u>4,243.75</u>
			<b>TOTAL:</b>	<b>4,686.25</b>
<u>ESCROW:</u>	Maraziti Falcon, LLP	Invoice 58283 - Jefferson Twp Jefferson Tow		1,298.00
	PS&S	Invoice # 171746 - Jefferson T Jefferson Tow		322.50
	PS&S	Invoice # 174134 - Escrow: Je Jefferson Tow		<u>322.50</u>
			<b>TOTAL:</b>	<b>1,943.00</b>
<u>RENEWAL &amp; REPLACEMENT:</u>	GMH Associates of America	Invoice 24C4035S1 - 20 HP L B-30 Renew;		18,078.60
	GMH Associates of America	Invoice 24C4035S2 - PC#2 Fc B-30 Renew;		<u>19,590.47</u>
			<b>TOTAL:</b>	<b>37,669.07</b>
<u>PAYROLL:</u>	MSA Payroll	Processing Date: 01.31.2025	B-1, B-14	35,068.67
	MSA Payroll	Processing Date: 02.14.2025	B-1, B-14	<u>35,086.58</u>
			<b>TOTAL:</b>	<b>70,155.25</b>
<u>ONLINE PYMTS &amp; MANUAL CHECKS:</u>	Altice/Optimum	Confirmation # 18626005	B-15 · Telepl	315.00
	Amazon Business	Transaction No. 250210-1734	B-13 · Office	811.97
	American Water	Confirmation # 1761295097	B-31 · Exterr	899.32
	Direct Energy	Confirmation # 2995512, 299	B-16 · Electr	4,696.10
	Direct Energy	Confirmation # 3001803	B-16 · Electr	32,411.63
	Direct Energy	Confirmation # 3001804	B-16 · Electr	1,766.94
	JCP&L	Confirmation # 8184693	B-16 · Electr	13,269.28
	JCP&L	Confirmation # 9015712	B-16 · Electr	3,554.16
	Local 32	Union Dues 01/2025	Accrued Payr	351.00
	Lowe's	Reference No. 2985143791	B-19 · Maint	199.61
	NJ Division of Pensions and Bx	Reference No. 02881456	Accounts Pay	6,419.94
	NJSHBP	Reference No. 04100294	B-10 · Hosp	27,374.16
	New Jersey Government Serv	J. Martucci Notary Renewal - Cc	B-2 · Admini	30.00
	PVSC	Confirmation # 20020699531	B-26 · Sludg	36,047.60
	Primepoint	Invoice #: 651305	B-31 · Exterr	33.00
	Primepoint	Invoice #: 653289 - 2024 W2	B-31 · Exterr	142.25
	Shell/WEX Fleet Services	Confirmation # 81690210202	B-17 · Fuel/C	479.03
	TD Bank	Reference # 250205113835	NIIB Loan Pa	6,764.22

Name	Memo	Split	Amount
TD Bank	Reference # 2502051138411	NJIB Loan Pa	20,144.91
TD Bank	Reference # 2502051138411	NJIB Loan Pa	110,936.00
Treasurer, State of New Jersey	Confirmation # 90001-19625	B-24 · NJDEI	2,465.00
Treasurer, State of New Jersey	Confirmation # 70001-77654	B-24 · NJDEI	50.00
Treasurer, State of New Jersey	Confirmation # 30301-75611	B-24 · NJDEI	200.00
VALIC	Confirmation # 389019-	Proce Accrued Payr	235.00
VALIC	Confirmation # 6724034	- Prc Accrued Payr	235.00
Verizon Wireless	Confirmation # 3750808139	B-15 · Telepl	<u>250.07</u>
TOTAL:			270,081.19



The following **correspondence** for January 2025-February 2025 was received and filed on a motion offered by Mr. McNeilly, seconded by Mr. Cangiano and the affirmative all in favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Comments:

- None
- **Correspondence:**
  - A. One Water: MSA Affirmative Defense Request – Incidents # 25-01-09-1438-00, NJPDES Permit No. NJ0027821
  - B. State of NJ, DEP, Division of Water Quality: NJIB/H2Loans - Payment Requisition No. S340384-10-SC-09
  - C. NJIB: Construction Loan Accrued Interest Monthly Statement as of 01.31.2025
  - D. \*One Water Consulting: MSA Permit Modification Request – Nitrate Effluent Limitations, NJPDES Permit No. NJ0027821
  - E. \*Gabel Associates: NJSMUAESA RFB for Electric Generation Service dated January 23, 2025, Notice of Contract Award – Bid Group 8

**Monthly Reports:**

The Director's Report, Maintenance & Repairs Report for February 2025, and Flow Data for January 2025 were accepted on a motion offered by Mr. Romano, seconded by Mr. Sylvester and the affirmative all-in favor vote of members. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Director’s Report, Maintenance & Repairs Report, Flow Data Comments:

- Chairman Rattner inquired about the Energy Bid, Mr. Schilling discussed the details submitted in his report surrounding the Energy Bid, and advised The Board that we have gone out to bid twice now and the target price has not been met, there will be a third bid on March 20, 2025, his projection is \$0.14 a kilowatt-hour. There was discussion among The Board surrounding the numbers and details of the two previous bids and the upcoming bid.
- Mr. Schilling discussed a “pleasant/floral” odor issue with The Board, which may be coming from a local business potentially discharging Industrial Waste (in addition to their sanitary waste) which is prohibited in the MSA Rules and Prohibitions. Mr. Schilling advised The Board that the MSA has failed the NJPDES Permit for January (2025) and is expected to fail for February (2025) and that this may be a contributing factor. Mr. Schilling requested permission from The Board to investigate further and contact the suspect business. The Board authorized Mr. Schilling to do what is necessary to resolve the issue.
- Sludge thickening unit is malfunctioning and has been taken offline, a technician will be on site on 03.04.2025 to look at the unit. Mr. Schwab asked the last time it was reconditioned, Mr. Schilling advised that there is not much to be reconditioned, MSA staff have done everything they can to service and maintain accordingly.

The Office Manager's Report for February 2025 was accepted on a motion offered by Mr. Romano, seconded by Mr. Cangiano and the affirmative all-in favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Office Manager's Report Comments:

- Mrs. Michetti asked if anything ever came of the fraud check, Ms. Martucci responded that we never heard anything back about it, we did recover the funds.
- Mr. Schwab advised The Board that there were measures put in place where checks over a certain amount must be picked up, Ms. Martucci confirmed that larger checks must be picked up or they are mailed with tracking.
- Commissioner Hemmendinger suggested we look into online bill payment options which could eliminate mailing checks. He explained to The Board how these systems work.
- Mr. Schilling suggested that this be discussed amongst the Finance Committee and decide the best direction to move in.

The Engineer's Report for February 2025 was accepted on a motion offered by Mr. Sylvester and seconded by Mr. Romano and the affirmative all-in favor vote of members present. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Engineer's Report Comments:

- None

#### **New Business:**

Resolution No. 25-19 was offered on a motion by Mrs. Michetti, seconded by Mr. Riccardi and the affirmative Roll Call vote of members present. Roll Call:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. Hemmendinger	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Yes

Comments:

- None

#### **New Business Continued:**

- Mr. Schwab discussed with The Board the necessity of Mr. Carroll, QPA attending every MSA Board Meeting, it was determined among The Board that Mr. Carroll only needs to attend meetings determined necessary, he will be advised ahead of time.

#### **Old Business:**

- Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
  - Mrs. Michetti advised The Board there has been no movement.

**Adjournment:**

Motion made by Mr. Sylvester, seconded by Mr. Still and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:32 pm. All In Favor:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. Hemmendinger	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Aye

Respectfully Submitted:  
Jilliam Martucci – Office Manager

**Resolution 25-19**

**RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO BECOME A MEMBER FOR THE PERIOD OF MARCH 1, 2025 THROUGH FEBRUARY 28, 2030**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, the Musconetcong Sewerage Authority desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of March 1, 2025 through February 28, 2030, unless MSA elects to formally withdraw from the system by giving written notice to the Lead Agency of MSA's intention to terminate its participation in the MCCPC by August 31st of any year during the Agreement term. Said termination shall be effective on October 1st following said notice; and

**WHEREAS**, as the Lead Agency, Randolph Township will be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, funds are available for this purpose through the operating budget; and

**WHEREAS**, the Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the Morris County Cooperative Purchasing Program provided that, whenever a purchase is made, MSA shall document with specificity that the goods or services selected best meet the requirements of the MSA.

**NOW, THEREFORE, BE IT RESOLVED** by the Musconetcong Sewerage Authority as follows:

1. That the Executive Director is hereby authorized and directed to execute, in substantially the form attached hereto, the Morris County Cooperative Pricing Council Agreement ("Agreement") with the Morris County Cooperative Pricing

Council, by the Township of Randolph, as Lead Agency, pursuant to N.J.S.A. 40A:11-11(5), effective March 1, 2025 and for a five (5) year period from March 1, 2025 through February 28, 2030, for the procurement of goods or services as a member of the Morris County Cooperative Pricing System, subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation.

2. The Executive Director is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, and a check in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250.00), to Randolph Township as Lead Agency of the MCCPC at Morris County Cooperative Pricing Council, 502 Millbrook Avenue, Randolph, NJ 07869-3799.
3. The Executive Director, staff and consultants are authorized and directed to perform all required acts to affect the purpose of this Resolution.
4. This Resolution shall take effect immediately upon final passage according to law.

**Certification of Funds**

I, James Schilling, Executive Director, do hereby certify that sufficient funds are available in the 2025 operating budget through the end of the fiscal year and that a separate certification of funds will be provided and kept on file upon final adoption of the budget for successive years for the services to be provided in this Resolution in the amounts not to exceed as stated herein.

*/s/ James Schilling*  
Executive Director  
Musconetcong Sewerage Authority  
Dated: February 11, 2025

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on February 27, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Ratner, Chairman

**RESOLUTION 25-20 AUTHORIZING CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGE ISSUES AND PENDING LITIGATION**

**BE IT RESOLVED** by the Musconetcong Sewerage Authority ("Authority") on this 27<sup>th</sup> day of February 2025, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to provide legal advice regarding NJPDES Permitting issues and regulations, which are communications subject to Attorney Client Privilege and to discuss pending or threatened litigation in the matter of Musconetcong Sewerage Authority v. NJDEP, OAL Dkt. no. ELU 05549-13 and EER 05944-21 regarding the MSA's challenge to NJDEP's imposition of nitrates effluent limitations.
2. The minutes of the Closed Session relating to attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. The minutes of the executive session discussing pending or threatened litigation, to the extent not subject to attorney client privilege, shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
4. This Resolution shall take effect as provided by law.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on February 27, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Ratner, Chairman

Dated: February 27, 2025